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# LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

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## HUMAN RESOURCES

P.O. Box 129, N5384 US 45 Watersmeet, MI 49969  
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**Posted: March 6, 2026 Deadline: March 16, 2026**

### JOB DESCRIPTION

**POSITION:** Laborer

**DEPARTMENT:** Community Development/Planning

**SUPERVISOR:** Construction Manager

**LOCATION:** Lac Vieux Desert Tribal Administration

**EMPLOYMENT:** Part time (Grant Funded - Temporary)

**SALARY/PAY RATE:** \$15.00 - \$18.00

### DESCRIPTION:

The Lac Vieux Desert Band of Lake Superior Chippewa Indians (“LVD”) is seeking a part-time temporary Laborer to assist with Healthy Homes and Energy Assessment duties including data collection, performing basic measurements, and assessing residential homes in the Tribe’s Michigan Service Area.

This is a grant funded position and will be temporary until the grant period ends in 2029 or possibly sooner.

### RESPONSIBILITIES:

- Assist with scheduled in-home Healthy Home and Energy Assessments (“Assessments”)
- Perform basic assessing tasks such as measuring rooms and building components, checking insulation, air sealing, ventilation, and moisture issues, recording data and observations accurately
- Accurately complete Assessment checklist
- Uses tools and supplies for Assessments.
- Take accurate measurements and draw diagrams.

- Awareness of safety hazards and applicable safety precautions required with tools being used and area work is performed in.
- Sufficient manual dexterity to operate tools.
- Sufficient physical agility to work from ladders or on roof if necessary.
- Ability to work in cold conditions.

**MINIMUM QUALIFICATIONS:**

- Must be a steady, reliable worker.
- Must be able to read simple instructions and follow simple diagrams.
- Must be able to perform tasks independently after being given instructions.
- Must have general knowledge of equipment used in mechanical, electrical, and construction repair techniques.
- Must have general knowledge of Home Construction.
- Must be able to read a tape measurer and accurately record measurements.
- Must be willing to work outside as directed.
- Must be willing to go into crawl spaces.
- Must have a drivers license.

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position. Native American preference shall apply in accordance with Lac Vieux Desert Policy.*

**Approved by Tribal Council: 02/05/2026**

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_